

AGENDA

Meeting: Warminster Area Board
Place: Warminster Civic Centre
Date: Thursday 2 November 2017
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)
Cllr Pip Ridout, Warminster West (Vice Chairman)
Cllr Tony Jackson, Warminster Broadway
Cllr Christopher Newbury, Warminster Copheap and Wylve
Cllr Fleur de Rhé-Philippe, Warminster Without

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 5 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 9 September 2017 (<i>copy attached</i>).</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 13 - 18</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>6. Updates from Partners (<i>Pages 19 - 32</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Dorset & Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives <p>Some written updates have been received and are included in this agenda.</p>	
<p>7. Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 33 - 36</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	
<p>8. Warminster Dementia Centre</p> <p>To receive a presentation from Emer Bolt, Deputy CEO, Alzheimer's Support.</p>	
<p>9. Health & Wellbeing Group (<i>Pages 37 - 44</i>)</p> <p>To receive an update.</p>	
<p>10. The H.N. Dewey House Trust (<i>Pages 45 - 46</i>)</p>	
<p>11. Community Area Transport Group (<i>Pages 47 - 66</i>)</p> <ul style="list-style-type: none"> i. Report and proposed expenditure 	

ii. Petition update

12. **Area Board Funding - Community Area Grants** *(Pages 67 - 70)*

To consider applications for funding from the Community Area Grants Scheme.

13. **Warminster Regeneration Working Group**

To receive an update.

14. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on the 4 January 2018 at the Warminster Civic Centre.

9pm

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Codford Village Hall, High Street, Codford, Warminster, BA12
0PP
Date: 7 September 2017
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services Officer)
Jacqui Abbott (Community Engagement Officer)

Town and Parish Representatives

Chitterne Parish Council (B Ricketts)
Codford Parish Council (Don Bartlett, K Grant, I Longlands, Tom Thornton)
Heytesbury Parish Council (Graham Conneliane, Rob Hungerford)
Maiden Bradley with Yarnfield Parish Council (M Thomas)

Partners

Wiltshire Police
Dorset and Wiltshire Fire & Rescue Service
Warminster and Villages Community Area Partnership

Total in attendance: 26

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Fiona Fox – Warminster Town Clerk</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on the 26 June 2017 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements contained in the agenda.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Dorset and Wiltshire Fire and Rescue Service</p> <p>An update was given for the June/ July period noting that 24 incidents had occurred.</p> <p>The service was currently working with partners to identify vulnerable adults in the area in a project named Pingpoint. Another initiative being carried out was to develop engagement with the homeless.</p> <p>Wiltshire Police</p> <p>An update was given on the community policing team which had now adopted a proactive tasking team who could handle complex and high risk issues. The team started in August 2017 and had already saw some good results and put</p>

	<p>less pressure on the front line policing.</p> <p>It was noted that crime figures for Warminster Town were higher than normal with theft being the majority of crimes. Crime within the villages was meeting the expected figures with no one majority of crime.</p> <p>The Area Board was given general safety advice around shopping, personal safety and vehicle safety.</p> <p>Every Wednesday at 11am meetings would be held at Trowbridge Police station to discuss on-going issues – partners were encouraged to contact Amy Hardman if they wishes to attend at Amy.Hardman@wiltshire.pnn.police.uk</p> <p>A question was asked if the community messaging had stopped. It was noted that due to other high priority issues, the community messaging scheme had briefly stopped, although this would pick up again.</p> <p>Warminster Villages and Community Partnership</p> <p>Benchmark of the town would be taking place for the 7th time. The benchmark would compare Warminster to other town of similar nature which would look at the performance of the town and would finish by December with results by March 2018.</p>
7.	<p><u>Codford Village News</u></p> <p>Cllr Tom Thornton gave a presentation on news from the Codford village. It was noted that a number of groups had received grants from the area board and due to that they were able to enhance their provisions and open their facilities to a number of community groups.</p>
8.	<p><u>Local Youth Network Update</u></p> <p>It was noted that due to the summer break there had not been a meeting of the LYN. The next meeting would take place on the 10 October.</p>
9.	<p><u>Community Area Network- Waste Management</u></p> <p>Martin Litherland (Head of Waste Management) and Vicki Harris (Principal Waste Services Officer) gave a presentation on the waste management strategy for the next 10 years.</p> <p>An update was given on the refurbishment of the recycling centres in Warminster. It was noted that a new contractor would be taking over the management of the centre on the 2 October 2017, which provided an opportunity to look at the layout and how the centre is used.</p> <p>The Warminster centre and a number around the county would be refurbished with a change of layout and for that to take place the site would need to close for</p>

two weeks beginning the 11 October and reopen on the 20 October. During that period of closure alternative sites would be available and more information could be found on the councils website.

Questions were asked about green waste bin accessibility being dangerous and the current issues caused by the popularity of those bins.

It was noted that the refurbishment would involve placing several of the popular bins in different locations on the site to allow better movement through the site and reducing backlog. Accessibility to the current green waste bin on the site would not be changed during this refurbishment as the feedback was too late but the recommendations would be taken into consideration for future refurbishments.

It was agreed that Hills Waste should be thanked for their excellent service over the years in Warminster.

The key points of the presentation were:

- The need to develop a new strategy on how waste and recycling is collected and managed taking into consideration current challenges and major developments.
- Performance in figures - 700,00 bins from 215,000 houses were collected fortnightly; in 2016 243,000 tonnes of waste and recycling was managed by the council, a significant decrease since 2014/2015; residents produce 566kg of non recycled waste which most of that could be recycled; 44% of waste is recycled a reduction from 46.5% in 2014/2015 and the amount of waste sent to landfill has decreased from 78% in 2003 to 21% in 2016/17.
- The budget for waste and recycling in 2017/18 has been reduced to £31.88m, to cover meet this budget charges for non-household waste would be introduced at recycling centres and charges for collection services would include reasonable costs of collection
- A public consultation was taking place to ascertain the views of residents which will help develop the new strategy. The consultation deadline was the 14 November 2017

A number of questions were asked which focused on: fly tipping, provision for food waste, to explain what non-household items were and using good waste management examples such as Denmark.

It was responded that; fly tipping was being monitored to identify patterns – there had been an increase which was mostly commercial waste; due to the

	<p>costs no provision was being made for food waste at this time and residents were encouraged to double wrap food waste to avoid maggots; Non-household items included DIY items; the Scandinavian countries waste and recycling strategies had been looked into, although their infrastructure and techniques were bigger than Wiltshire and part of the bigger agenda which was being pushed by the professionals.</p> <p>It was noted that all of the mentioned points were included within the full consultation online and accessed here: http://www.wiltshire.gov.uk/rubbish-and-recycling</p> <p>The Chairman thanked Martin and Vicky for their presentation.</p>
10.	<p><u>First World War commemorative tree planting</u></p> <p>Jacqui Abbott (Community Engagement Manager) introduced the item explaining the project to remember the first world war through community tree planting. The aim was to plant 10,000 trees across the county to represent the soldiers who lost their lives.</p> <p>The deadline for ordering trees would be November. Groups could order as many or as little amount of trees as they like; they could also specify the type of trees they wished to receive. The planting would take place November 2018.</p>
11.	<p><u>Health & Wellbeing</u></p> <p>It was noted that a full report of the Warminster Health and Wellbeing Management Group was included in the agenda.</p> <p>Keith Humphries had been elected as the chairman of the group.</p> <p>Carers Champion Bernice Robbins referred to the update included in the agenda which outlined a number of events and actions which had been taken to support carers within Warminster.</p> <p>Grants</p> <p>Decision</p> <p>Wellspring Warminster was awarded £3284.58 for their community outreach day group.</p>
12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2017/18 Community Area Grant funding. Members were invited to ask questions of the applicants. After consideration of each grants it was;</p> <p>Resolved</p>

	<p>To award Maiden Bradley with Yarnfield Parish Council £1147.50 for a speed indicator devise.</p> <p>To award Codford Parish Council £5000 for village hall patio doors.</p> <p>To award Warminster Cricket Club £3000 for their heating project and recommend applying to the LYN for a further £2000, which had been requested.</p> <p>To award St Peter & St Paul Parochial Church Council £5000 for their Heytesbury Open Place project.</p> <p>To award Wellspring Warminster £1000 for their Wellspring Warminster project.</p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted the Cllrs Fleur de Rhe-Philippe and Tony Jackson would be meeting with the regeneration team on the 11 October 2017.</p> <p>A question was raised if the original regeneration working group had been disbanded and if so why had the members not been informed.</p> <p>It was noted that the members should have been notified as the project no longer existed due to funding issues. Going forward representatives from the Town Council would be useful, although it was not a good idea to raise expectations as it was uncertain what would or could happen.</p>
14.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The chairman introduced the item and moved the recommendations, after which it was;</p> <p>Resolved</p> <p>To approve the following schemes:</p> <ul style="list-style-type: none"> • 4538 Boreham Fields footway / parking improvements £6,000 • 5230 Whitbourne Springs Topo survey £1,250 • 5232 Longhedge / Whitebourne Springs – two way warning signs / markings £ 250 • 5529 Corton / Coombe View Bend Warning signs £1,350
15.	<p><u>Urgent items</u></p>

	There were no urgent items.
16.	<u>Future Meeting Dates</u> The next meeting of the Warminster area Board would take place on the 2 November at the Warminster Civic centre.

**Give me
your views**

My plans for
2017-2020



#TellAnguspcc

Have your say on policing in Wiltshire and Swindon

A new Police and Crime Plan, charting the course for Wiltshire Police over the next four years, is proposed by Police and Crime Commissioner Angus Macpherson.

The focus is on protecting vulnerable people, working closer with partners to improve services and harnessing the power of communities against crime.

In order to achieve these goals and protect community policing, Mr Macpherson is proposing a rise in the police part of the council tax in April 2017. This amounts to an increase of £3.17 per year or 6p per week for the average home (Band D property).

To have your say:

- Email: pcc@wiltshire.pcc.pnn.gov.uk
- Facebook: [@WiltshireandSwindonPCC](https://www.facebook.com/WiltshireandSwindonPCC)
- Twitter: [@PCCWiltsSwindon](https://twitter.com/PCCWiltsSwindon)
- Write to: OPCC London Road, Devizes, Wiltshire, SN10 2RD
- Complete the feedback form at www.wiltshire-pcc.gov.uk/transparency

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**Guidance and instructions for the
Remembrance Day Parade
Sunday 12 November 2017 at 15:00hrs**

1. General

- a. Warminster Town Council (WTC) is responsible for the overall coordination of the parade and service in Warminster on the afternoon of Remembrance Sunday with support from Warminster Garrison.
- b. The Service of Remembrance will take place at 15:00hrs on Sunday 12 November 2017 at the War Memorial, Portway, Warminster following an approach march.
- c. It has been confirmed that this year's event will have musical support from a marching band for the Service of Remembrance which has been arranged by Warminster Garrison.
- d. 1 Yorks will provide a marching platoon.

2. Marching Contingent

- a. The outline of events is as follows:
Parade will form up in Station Road at 14:40hrs.
- b. Order of march (if in attendance on the day):
 - RBL Biker Contingent – advance party
 - Warminster Town Crier – to lead
 - Guard 1 Yorks and Warminster Garrison
 - Royal British Legion Contingent
 - Regimental & Corps Associations
 - Old Comrades Associations
 - Police, Ambulance and Fire Services
 - Red Cross
 - CCF, ACF and ATC Dets
 - Scouts and Guides
 - Cubs and Brownies
 - All others
- c. March off at 14:50hrs on orders of GSM, and no one may join the parade once it has set off.
- d. Route: Station Road – Market Place – High Street – The Close – War Memorial. Contingents will pay compliments (salute/eyes left) to the Field of Remembrance at St Lawrence's Chapel in the High Street as they pass. On arrival, the RBL bikers will continue past the War Memorial and park in the designated parking area (marshals will direct on the day). The marching contingent will march ahead to the edge of the cordoned off area. WTC has already submitted the road closure plan to the relevant authorities.
- e. The Service will be led by Revd Jacques Desrosiers of the Minster Church. Service sheets are provided by WTC. Infantry Last Post and Reveille are to be played as appropriate.

- f. Dispersal: After the service the 1 Yorks guard are to march off the parade and all other contingents are to make their own arrangements for dispersal after the Mayor, MP (if applicable), Councillors, Military Officers and Clergy have dispersed into the garden and slightly away from the Memorial.

3. Wreath Laying

- a. After the Prayer of Remembrance, the Last Post will sound, followed by the Silence and Reveille. The GSM will co-ordinate the organisations and other individuals who wish to lay a wreath.

Wreaths will be laid as per the order of service provided by WTC as follows:

Mayor of Warminster
Member of Parliament (if present) and Wiltshire Council Member
Royal British Legion Men and Women's Branches
Garrison Commander Warminster
CO 1 Yorks
International Liaison Officers Waterloo Lines
Head of Operations DSG

Followed by Regimental Associations, RAF Association, Fire Brigade (if in attendance), CCF, ACF and ATC together, Warminster Boy Scouts – together, Baden Powell Scouts and any other wreath layers present.

Please note that this list is not exhaustive and is subject to change. If you are not on the list for laying a wreath and wish to be included please contact the Town Clerk; we welcome all local groups if they wish to be represented.

- b. Please lay your wreath with due formality: move/lean forward and place the wreath in a suitable space and take a step backwards, remaining on the paved surround, salute (if required) and return to your place.
- c. Music will be played by the band during the wreath laying as arranged with the Musical Director. Local students will read out the names of all personnel named on the Memorial.

4. Communications

- a. PA System: The PA system for the service will be provided by Warminster Community Radio who will set up on the day. The power supply will be in the Wessex MS building.
- b. Radios: CCTV will be in radio control with the Direct Services Supervisor as well as having access to the police radio. The local police will only be in attendance to lay a wreath with a contingent of cadets.

5. Dress

- a. Military Personnel:
 - (1) Officers laying wreaths – Service Dress, Sam Browne, Medals, Gloves, Accoutrements and Poppies according to Regimental/National custom. No Swords are to be carried. Great/Service Coats at discretion of individual.
 - (2) 1 Yorks Contingent – No. 2 Service Dress and Poppies according to Regimental Custom, weapons will be carried.
 - (3) The Band and Bugles of The Rifles – as per Band Sergeant Major and Regimental direction.
- b. Others – as directed/advised by RBL/Town Council/Parent Organisation. Poppies.

6. Security

- a. Service security will be co-ordinated by GSM in conjunction with his team, 1 Yorks and assisting soldiers plus WTC Direct Services Supervisor.
- b. The Town Clerk and GSM are requested to provide traffic control and security for the parade and service. A PME has been submitted.

7. Dignitaries

Councillors, Clergy and Military Officers will arrive at the War Memorial by 14:30hrs and positioning will be directed by the Town Clerk. All wreaths will be supplied to dignitaries if previously arranged. The Clergy will robe at the Wessex MS Therapy Centre and should be in position at the Memorial by 14:45hrs.

8. Briefing

There will be a recce/familiarisation visit to the War Memorial at 11:30hrs on Thursday 9 November to finalise details. The following are required to attend:

- Town Clerk
- Direct Services Supervisor WTC
- Warminster Garrison SO2 G1/GSM
- 1 Yorks representative
- Band Master/BSM (if applicable/available)
- Regimental Police and PMs
- Revd J Desrosiers
- Wiltshire Police representative
- Royal British Legion representative
- Royal British Legion Biker representative
- Lesley Fudge

Representatives from any other organisation who wish to attend are more than welcome to familiarise themselves with arrangements.

9. Flag

WTC will arrange for the Union Flag to be raised at the War Memorial by 14:00hrs on Sunday 12 November and for it to be lowered after the ceremony.

10. Wet Weather Programme

There is no wet weather programme.

11. Emergency Access

Emergency access is to be given to Ambulance, Police or Fire vehicles that may need to use the road closure area at any given time during the service.

12. Service Sheets

Service sheets will be available from the Civic Centre, Warminster Library and the Community Hub from 1st November, or contact the Town Clerk with your requirements.

Yours sincerely



Fiona Fox BA (Hons) FILCM MCIPD
Town Clerk and Responsible Financial Officer

Distribution by the Town Clerk:
The Mayor and Councillors of WTC.
President RBL Warminster
Revd J Desrosiers
All Warminster Churches
Dr Andrew Murrison MP
Inspector Warminster Police (Inspector J A Fee & PC Chilton)
Wiltshire Council
Warminster Community Radio
OC Warminster School Contingent CCF
ACF Det Warminster
ATC Det Warminster
Chief of Scouts Warminster
Senior Girl Guides Warminster
Cubs Pack Warminster
Brownie Packs Warminster
St John Ambulance Warminster
Lions Club of Warminster
Rotary Warminster
Warminster Rugby Club
Highbury Youth Football Club
R ANGLIAN Regimental Association
Royal Irish Rangers Association, Warminster Branch
Old Comrades Associations
Dorset and Wiltshire Fire Service Warminster
Warminster Ambulance Service
Wessex MS Therapy Centre
Longleat Masonic Lodge
Warminster Community Choir
Warminster Military Wives Choir
Royal British Legion Bikers
All Warminster School
Lesley Fudge
Ed Fairnington Combined Cadet Force (CCF) Matravers School, Westbury
Feofees of St Lawrence Chapel



Warminster

Antisocial Behaviour

Antisocial Behaviour, also widely known as ASB, is an extremely broad term used to describe day to day incidents that can have an impact on people's lives. Antisocial Behaviour is often a combination of both crime and nuisance. Because Antisocial Behaviour includes such a wide range of behaviours, it means that the responsibilities are shared between a number of agencies including the police, local councils and social housing landlords.

ASB can include :

- Rowdy and noisy behaviour
- Night time noise from properties and gardens
- Threatening and drunken behaviour
- Vandalism and graffiti
- Drug dealing and drug taking
- Litter and fly tipping rubbish
- Begging
- Street drinking

What can the Police do?

The police and local agencies have a number of powers available to them, in order to tackle antisocial behaviour. Each situation is different, however we will usually issue words of advice and / or a warning letter initially.

We also have the following powers available to us :

- Civil Injunction
- Criminal Behaviour Order
- Dispersal Power
- Community Protection Notice
- Public Spaces Protection Order
- Closure Order

Local Authorities are able to deal with :

- Abandoned vehicles
- Graffiti
- Damage to public property (street lighting, road signs etc)
- Rubbish and fly tipping
- Noise, including loud music, noisy neighbours, parties and animals
- Animal complaints can be dealt with by the dog warden
- They also have been granted powers to obtain Civil Injunctions, Community Protection Notice, Public Spaces Protection Order, Closure Order and Criminal Behaviour Orders.

How you can report antisocial behaviour

From the list above, establish which agency is best placed to deal with your complaint.

You can contact Wiltshire Council by telephone – 0300 4560100 or via the Wiltshire Council App. You can contact Wiltshire Police by telephone – 101, or 999 in the case of an emergency.

It is really helpful when trying to deal with antisocial behaviour, that we have logs of when and where the problems are occurring. It would be useful to keep a log including :

- Dates and times of incidents
- As much information as possible about what has happened
- Names and descriptions of those involved (if known)
- Details of any witnesses
- How the incident has affected you
- Whether the matter has been reported, and if so, who to as well as any reference numbers provided

COMMUNITY MESSAGING

Through feedback and working with our local communities, we have developed the use of <https://www.wiltsmessaging.co.uk/> and are now sending out daily updates around crimes that matter to you in your area. This is enabling us to reach as much of our community as possible, as quickly as possible and impart any new crime prevention advice or information about incidents that may affect you in your community that we feel you need to know about.

We have received some very positive feedback around this and encourage you to speak to all members of your community and encourage them to sign up to Wiltshire Messaging. It is free and a very good way of keeping all our communities connected.

<https://www.wiltsmessaging.co.uk/>

CRIME EXCEPTIONS

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

Due to the deadline that this report had to be in for, the stats provided below are from the month of September 2017.

September 2017 saw 211 reported incidents for Warminster, which is a reduction from the same time period last year, which saw 229 reported incidents.

The only crime type showing as an exception is for 'Miscellaneous Crimes against Society'. On average we see two offences of this type per month, although the month of September saw an increase to six offences. All six of these crimes are linked to the same incident, whereby a 12 year old

youth has taken nude photographs of them and forwarded it to other people. This is currently being jointly investigated by Wiltshire Police and Social Services.

Warminster Town

We have seen four reported Dwelling Burglaries to date since the 01st September 2017. As a result of enquiries a 16 year old local male has been arrested and charged and dealt with in relation to two burglaries and an attempted burglary.

Warminster Rural

There were no reported Dwelling Burglaries in the rural area since the 01st September 2017.

OTHER INFORMATION

Each week the West Community Policing Team holds a tasking meeting. This meeting is designed to allow local officers to discuss issues within their communities, and for priorities to be set accordingly.

Warminster Town Park was set as a priority due to an increase in Antisocial Behaviour and reports of Criminal Damage at the location.

This has seen an increase in patrols from local community support officers, local police officers and a dog handler with their drugs dog. Whilst the patrols can go some way in deterring and preventing issues, can we please ask that you contact Wiltshire Police on 101 to report them. This enables us to build a clearer picture as to when and where the problems are occurring.

The use of our Community Tasking Team will be utilised in the coming weeks.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Gill Hughes – gill.hughes@wiltshire.pnn.police.uk

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Warminster Area Board Report, 2nd November 2017

Chimney Fires

As Autumn and Winter approach our focus moves to Chimney Fires.

A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris.

It is not enough to use a vacuum cleaner and you should make sure that your chimney or flue is inspected regularly.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

The following safety advice should always be followed when lighting an open fire or wood burning stove:

- Don't use flammable liquids such as petrol or paraffin to light your fire.
- Don't burn excessive amounts of paper or rubbish.
- Don't overload the fire with fuel.

When the fire is alight, check the loft space occasionally to make sure there is no smoke leaking from cracks, defective brickwork or mortar joints.

Fireworks

Moving into November we turn our attention to the safe use of Fireworks. If you are putting on a home display you should follow some simple steps to make sure that everyone has a good time without getting hurt:

- Plan your firework display to make it safe and enjoyable.
- Keep fireworks in a closed box and use them one at a time.
- Read and follow the instructions on each firework, using a torch if necessary
- Light the firework at arm's length with a taper and stand well back.
- Keep naked flames, including cigarettes, away from fireworks.
- Never return to a firework once it has been lit.
- Don't put fireworks in pockets and never throw them.
- Direct any rocket fireworks well away from spectators.
- Never use paraffin or petrol on a bonfire.

- Make sure that the fire is out and surroundings are made safe before leaving.

UK law says you must not set off or throw fireworks (including sparklers) in the street or other public places. You must not set off fireworks between 11pm and 7am, except for: Bonfire Night, when the cut off is midnight. New Year's Eve, Diwali and Chinese New Year, when the cut off is 1am.

'Safe and Well' and 'Health and Well-Being'

The Service is looking to work with the Group to supply information on vulnerable households through our software programme '**Pinpoint**'. This will identify the high risk premises, within the Warminster Community Area, and allow both the Service and local groups to engage in joint working and information sharing in order to protect the most vulnerable members of our community.

Response

Incidents

August 2017

Category	Warminster
False Alarm	12
Fire	1
RTC	2
Other	0
Total	15

September 2017

Category	Warminster
False Alarm	10
Fire	4
RTC	2
Other	2
Total	18

Availability of RDS appliances %

August 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1 Warminster	99.7%	100.0%	99.9%
% Available	KT45P2 Warminster	45.2%	64.8%	55.0%

September 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT45P1 Warminster	99.2%	100.0%	99.6%
% Available	KT45P2 Warminster	70.6%	78.3%	74.4%

On-Call Recruitment

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.

Community Engagement Work

Natasha Viljoen is the Safe and Well Advisor that covers this area, as well as Warminster. Please contact her, natasha.viljoen@dwfire.org.uk to arrange for her to talk to your group or an individual visit.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you own/occupy a thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Darren Nixon
District Commander Warminster, Mere & Tisbury
Email: darren.nixon@dwfire.org.uk
Tel: 01722 691238
Mobile: 07860 345294

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Update for Warminster Area Board

Update from	Horningsham Parish Council
Date of Area Board Meeting	Thursday 2 nd November 2017

Headlines/Key Issues

- War Memorial Garden – 29 Historic Apple Trees 1 Pear Tree to represent each of the fallen on the War Memorial and provide a community fruit garden progressing
-
- Play Area Project progressing in partnership with Longleat Estate on its provision.
-
- Date of the next meeting is the 2nd November 2017 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Update for Warminster Area Board

Update from	Maiden Bradley with Yarnfield Parish Council
Date of Area Board Meeting	Thursday 2 nd November 2017

Headlines/Key Issues

- Village Design Statement on going consultation
-

Future Events/Dates for the Diary:

- Next Full Council meeting 14th November 2017 at 7.30pm. All are welcome to attend.
- There are Facebook pages accessible for Maiden Bradley Memorial Hall, Maiden Bradley Community Shop and Maiden Bradley Parish Council.

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Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 2nd November 2017

Headlines/Key Issues:

- Green Flag awarded to the town park – to be officially known by its original title, the Lake Pleasure Grounds, consistent with signage for the town.
- The Council has achieved Quality Gold status on the Local Council Award Scheme.
- Pavilion Café winter opening hours: Thursday to Sunday, 10.30am to 4.30pm, hot food being served.
- Remembrance parade and service, 3pm, Sunday 12th November.
- Christmas Market and Christmas Lights switch-on, 25th November.

Projects:

- Friends of Warminster Park working with Skatepark Group on future skatepark project.
- Grants being sought for renovation of tennis courts in the park.
- Park signage project being undertaken.
- Heritage Trail being audited and reviewed for replacement plaques and any additions or amendments.
- Town map being sourced.

Future Events/Dates for the Diary:

- **3rd November: Mayor's Charity Film Night, 6pm Civic Centre – The King and I**
Includes talk by member of chorus from original West End production. Tickets £10 including refreshments.
- **15th November: Movie Matinée, Civic Centre – Going in Style** Desperate to pay the bills and come through for their loved ones, three lifelong pals (Michael Caine, Morgan Freeman, Alan Arkin) risk it all by embarking on a daring bid to knock off the very bank that absconded with their money.
- **13th December: Movie Matinée, Civic Centre – Beauty and the Beast** A young prince, imprisoned in the form of a beast, can be freed only by true love. What may be his sole opportunity arrives when he meets Belle, the only human girl ever to visit the castle since it was enchanted. Emma Watson and Dan Stevens star in this latest Disney adaptation of the classic fairy tale.

Regular events at the Civic Centre (lists available at reception or check website www.warminster-tc.gov.uk for more information):

Mondays

Weekly: Zumba Gold; Weightwatchers

Monthly: Wiltshire Wildlife Trust (October–April)

Tuesdays

Weekly: Pilates; Warminster and District Stroke Club

Fortnightly: Age UK Fitness and Friendship Club

Monthly: Blood donors

Wednesdays

Weekly: Yoga; Zumba; Rock choir

Monthly: Film matinées; U3A monthly meeting

Thursdays

Weekly: Pilates; Karate

Fridays

Weekly: Zumba Gold; Pilates

Report to Warminster Area Board
Date of meeting 2nd November 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

The LYN was presented with 1 grant application that was originally presented at the previous Area Board meeting in September, where it was unanimously agreed by its members that part of the funding should be considered from the Community Youth Budget.

Applicant	Amount requested	LYN Management Group recommendation
Warminster Cricket Club	£2,000.00	To award the full £2,000.00

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Warminster Area Board was allocated £17,285.00

4.2. The Warminster Area Board Youth Funding balance for 2017/18 £17,285.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £15,285.00

5. LYN report

The members of the LYN met on Tuesday 10th October 2017 where 1 grant application from Warminster Cricket Club was submitted for consideration

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
494	Warminster Cricket Club	Cricket Club Academy Heating Project	£2,000.00
Project description Short paragraph description of the project: The Cricket Club Academy Building is used by several clubs all year round. In the winter the building has no heating and the temperature falls to 9-12 degrees C or less in the evenings when cold outside, this makes it difficult when playing sport. Warming up and cooling down all night is unhelpful to players. Many players are aged between 13 and 19 in the Cricket Club and the Table Tennis Club, who are the main users of the facility			
Recommendation of the Local Youth Network Management Group It was agreed following a short presentation from both the Warminster Cricket Club and Tennis Club representatives and after going through the necessary scoring process, to recommended that the full £2,000.00 requested should be awarded towards the Clubs Heating Project			

Condition apply

To ensure that the necessary monitoring and evaluation is carried out in order to provide the Area Board with evidence of how the funds have been spent and if this project has made a difference with the number of young people accessing the club.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Jan Bowra Locality Youth Facilitator

Email: janette.bowra@wiltshire.gov.uk

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Warminster Health and Wellbeing Management Group

Warminster Civic Centre

9 September, 2017

10am until 12 noon

In attendance: Cllr Andrew Davis; Bernice Robbins; Martin Evans; Emer Bolt; Babs Harris; Jacqui Abbott; Martin Randall; Keith Humphries (Chair); Jen Wickens; Ann Merrills; Hannah Giles.

1. Welcome

Keith Humphries (Chair) welcomed everyone to the meeting including Wiltshire Council officers, Wiltshire and Swindon Users Network (WSUN), Carers Support and members of the public in attendance for the consultation.

2. Adult Care Presentation and Consultation

See presentation attached. Results will be distributed as soon as they are ready.

3. Apologies

Sue Fraser; David Reeves; Jackie Maton

4. Notes of last meeting and matters arising

Matters to be dealt with throughout meeting.

5. Re-cap of initiatives to date

Jacqui produced a spreadsheet of all HWB projects to date – see attached. Keith said good progress had been made so far thanks to partners working together to tackle issues and using the HWB funding towards projects.

6. Updates

a. Alzheimer's Support

Babs Harris CEO **Alzheimer's Support** informed the meeting that the new Warminster Dementia Centre should be open in the New Year, planning permission having been granted. This would provide many opportunities for joint working and initiatives such as singing, art, memory café etc.

The group hoped the centre could be used as a base to further promote the Dementia Action Alliance and Safe Places.

- b. **Cornerstone** – AGM next week and so check minutes and circulate. They were covering Warminster, Heytesbury and Codford.
- c. **Carers Support** – along with HWB group and Avon & Wilts MH partnership a Carers event would take place on Thursday 23 November, 10-1pm, see attached. There will be stalls, speakers and the launch of the Family, Friends and Carers Charter.
- d. **Healthwatch** – contract was up for tender and they were bidding for Somerset also.
- e. **Age UK** – generally did not attend these meetings event though the Area Board and HWB group considered Warminster a priority area.

Action: Hannah to talk to Julian

7. Future Initiatives:

Transport, Admin / Co-ordination support including boost to DDA/Safe Places outstanding.

Community Transport - £1k had been allocated for this project – as survey / feasibility study to check exactly where the gaps are. The group thought much more could be done via the Link scheme and community transport in general.

Mobility scooter repair project - Mobility works and the MS centre were keen to be involved in a project to support and advise people with mobility scooters which could sometimes be a little ropey.

Action with Keith, Jacqui and Sue to investigate

Men's Shed – need to progress this initiative. Potentially link to new Dementia Centre.

Action: Jacqui to investigate

Health and Wellbeing Fair – this would be easy to replicate annual. Would be useful to form a small working group to plan 2018. Jacqui has all of the contacts etc.

Action: all

Wallet cards – what is required with these? What is current / useful / out of date?

Action: Hannah to look into what is available

Avenue Surgery update

Martin Randall provided an update to the group: 1,000 extra patients, 1,000 to Westbury and another 1,000 who had not made contact would be assigned to Westbury.

Avenue premises would be expanded and this was in progress. There would be 4 extra nurses, another duty doctor, 2 new partners and locums plus trainees.

AOB:

Lakeside Garden Centre – useful for groups to meet.

8. Date of Next Meeting

Tuesday 21 November 10am to 12 noon Civic Centre

Slide 1



Slide 2



Slide 3

What is Adult Social Care?

- Provided by the Council
- Adult Social Care supports people eligible under the Care Act 2014 who are over 18 years and have a learning disability, a mental health problem, a physical disability, a drug or alcohol problem or who are older and frail and their carers.
- Provides practical and emotional support but does not provide health care
- Services are means tested

LIVE-WORK-ENGAGE

Wiltshire Council
Where everybody matters

Slide 4

The situation in Wiltshire

- The local situation reflects the national picture
- Demand for adult care services is increasing:
 - People are living longer and that's a good thing
 - Some more complex needs among young and old adults
 - Carers – have new rights under the Care Act
- The need to provide a better service that supports people to stay healthier and happier and has a positive impact
- Pressure on budgets and resource, including workforce

LIVE-WORK-ENGAGE

Wiltshire Council
Where everybody matters

Slide 5

What are we doing to address these issues?

We have begun an ambitious programme of work to transform the way adult social care is provided in Wiltshire, to make it the best in the country

Our vision – Supporting independent lives in thriving and resilient communities

LIVE-WORK-ENGAGE

Wiltshire Council
Where everybody matters

Slide 6

What are we doing to address these issues?

We are looking at the whole adult care service, with a particular focus on:

- Prevention
- Promoting independence
- Safeguarding



LIVE-WORK-ENGAGE Wiltshire Council
Where everybody matters

Slide 7

Prevention

- We want to work with communities to develop local support
- Our aim is for people to be more connected to their community, and to address social isolation and loneliness
- We want to have different conversations with people who contact us, and at an earlier stage
- We want to improve the information and advice that is available online

LIVE-WORK-ENGAGE Wiltshire Council
Where everybody matters

Slide 8

Promoting independence

- We want to help people to stay well and healthy
- We want to develop a reablement service
- We want to work differently with care and support providers
- We want to integrate with health colleagues in the community
- We want to work closely with other partners, such as the NHS and the voluntary sector, to remove duplication

LIVE-WORK-ENGAGE Wiltshire Council
Where everybody matters

Safeguarding (keeping safe)

- We want to strengthen joint working within safeguarding
- We want to use the skills of our more experienced staff more effectively



Project	Description	Outcome	Cost from HWB budget	Other resources	Progress / comments
Community Information Hub	Telephone line and interactive pad	Community will have easier access to information on a range of needs Information more easily available to sight impaired	£1k	Volunteers; Community hub facilities inc. funding via Town Council	Volunteers previously Tourist Information Centre finding it hard to move to more generic information provision Site viewed as a TIC rather than Community Information hub
Information leaflets	New leaflet with key health and social care contacts – including local	Community will be able to find information and advice more easily	£500	Distributed around the town in various locations	
Outdoor Gym	Outdoor gym for Warminster Park	Community will become more active and healthy	£1k	Town Council funding; publicity etc	Spring 2018 installation
Warminster Health and Wellbeing Fair 31 March	A fair with stall holders, information and advice on all things related to Health and Wellbeing	Community will have enhanced access to information and advice Networking for providers	£500	Variety of participants and contributors	Successful event held and relatively well attended (100 public plus stalls & staff)
Warminster Dementia Action Alliance	Warminster Groups and organisations have formed a Dementia Action Alliance	Warminster is a Dementia Friendly community with many groups and organisations understanding what it means to live with dementia and offering support	None	Groups and organisations in the town	Requires greater publicity and sign up Launch to be held (with Dementia Centre?) Promotion and publicity in villages needed
Safe Places	Warminster signed up to Safe Places scheme	Locations around the town offer a Safe Place for anyone in need – simple help and support	CEM / HWB group	Groups and organisations signed up	Requires further embedding (link to Dementia Centre)
Warminster Dementia	Dementia Centre to go	Dementia understood and people		Alzheimer's Support; HWB	In progress

Centre	ahead in Town 2018	supported through specialist centre		group	
Community Transport	Survey and feasibility study to identify specific transport needs	People can get to where they need to go more easily	£1k		On hold
Mobility Scooter project	To make sure scooters are road worthy and insured etc	People using mobility scooters are safe	£300	MS society	In discussion to take forward
Information co-ordinator	Funding agreed up to £1k for a worker to help co-ordinate HWB activities specifically around information; to include DDA and Safe Places	Work of HWB group is better co-ordinated and progressed. DDA and Safe Places schemes enhanced. People who are vulnerable supported and have access to information	£1k		Not recruited as yet
Older People and Carers Champions	Champions recruited for Warminster to act as voice for Older People and Carers	Older People and Carers needs are understood and communicated to range of groups and organisations	£1k (only £300 used to date)		OP Champion resigned due to ill health. OP Champion vacancy
WellSpring Drop in	A new Wednesday PM drop in centre for anyone needing "building up"	Anyone feeling lonely or isolated will have somewhere to go; loneliness and isolation decreased	£3,284.58		Training in Progress. Opening October 2017

H.N. Dewey Will Trust

Date Prepared: 24 October 2017

Report Sponsor: Cllr Andrew Davis

Area Board date: 2 November 2017

Report Author: Jacqui Abbott
Tel: 01722 434 344

1. Purpose of the Report

Wiltshire Council would like to make sure that Warminster Town Council is legally recognised as the proper beneficiary of the H.N. Dewey Will Trust and that Warminster Town Council is the successor to West Wiltshire District Council in this matter and disbursements are therefore devolved to the Town Council.

2. Background

Harold Dewey was a past chairman of Warminster Urban District Council who left a legacy for the benefit of the Warminster community. Originally, disbursements were made by West Wiltshire District Council. Following the creation of district councils, disbursement was devolved to Warminster Town Council.

However, two years ago, new trustees wished to be assured that such disbursement was properly in the gift of Warminster Town Council rather than Wiltshire Council as the successor to West Wiltshire District Council.

3. Main considerations

Wiltshire Council has resolved that it has no claim to the legacy. Wiltshire Council is minded to advise current trustees that the legacy is rightly disbursed via Warminster Town Council.

4. Recommendation

Warminster Area Board approves the decision to legally recognise Warminster Town Council as the proper beneficiary of the H.N. Dewey Will Trust and that Warminster Town Council is the successor to West Wiltshire District Council in this matter and disbursements are therefore devolved to the Town Council.

	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
1.	Attendees and apologies				
	<p>Present:</p> <p>Apologies:</p>	<p>Andrew Davis (Chair); Veronica Mills (Warminster Town Council); Simon Jasper (Crockerton Parish Council); Len Turner; Pat Whyte; Jacqui Abbott; Keith Muston (Chapmanslade Parish Council); Denise Nott; David Searle (Longbridge Deveril Parish Council); Sue Fraser (Warminster Town Council)</p> <p>Fiona Fox; Cllr Tony Jackson; Sarah Jefferies; Spencer Drinkwater.</p>			
2.	Notes of last meeting				
	<p>Page 47</p>	<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 7 Septemeber 2017.</p> <p>The Link can be found at:</p> <p>Warminster Area Board Minutes 7th Sept 2017</p>			
	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who

3.	Financial Position				
		<p>The current balance for the Warminster CATG for 2016-17 up to and including the 5th October 2017 is £2,099.53</p> <p>MR update 05/10/17. Slight increase in cost of topo survey for Whitbourne springs from £1200.00 to £1350.00.</p>	£6k allocated to The Close		MR
4.	Update on Top 5 Priority Schemes				
a)	3954 / 4185 The Close	<p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14th October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close. See email dated 15th Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out.</p> <p>Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr & Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of</p>	The planned meeting with affected residents is still to take place. Town council to arrange.	1.	MR /FF

		<p>near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegeton Court to be included Warminster Town Council to arrange.</p> <p>17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.</p> <p>Need to move this forward as funds are allocated. Martin Litherland / Martin Rose / Fiona Fox to attend mtg with residents.</p>			
b)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing & lining improvements & raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p> <p>CATG confirm acceptance of design/</p> <p>06/12/16 -MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p>	Works ongoing	1.	MR

12/07/17 -Programme date 29/09 – to 6/10. Additional cost due to electrics /ducting .Cost increase from £7,300, £10,500 to be agreed. CATG agreed to fund additional costs and Town Council has agreed the additional 25% funding.

c)

3146 / 4263 Imber Road

Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metro count 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.

Request metro count in first instance. Location to be agreed.

MR update 23/5/16. Awaiting agreed locations for metro-count(s) MR update 15/09/16. Locations for MC's agreed. Programmed for wk. commencing 26th September. Delayed due to school holidays and overall heavy demand for MC's.

Possible CSW scheme –

Metro count results:

1. **Imber Road (N of East St.)**
Mean = 22.2mph, 85th %ile 26.6mph
AADT = 2212
2. **Imber Road (S of Fairfield Rd)**
Mean = 22.7mph
85th % ile = 27.1mph
AADT = 2210
3. **Fairfield Road**
Mean = 19.5mph
85th % ile = 23.3mph
AADT – 3944

Awaiting implementation of bar markings.

Transport model is available from PFA consulting and would cost approx. £2 - £3k to update. To be discussed at Town Development Committee and this could feed into modelling.

Town Council setting up a working group to look at traffic issues around the town.

MR – update 05/10/17
 Works complete. Remove from tracker

1.

MR

MR

06/12/16 Bar markings across private driveways agreed. To be picked up under ad-hoc lining works.

MR update 17/03/17

Work to undertake bar markings on Imber Road now unlikely to take place under 'ad-hoc lining works due to budgetary pressure and prioritisation of safety related marking reinstatements. CATG funds required to progress. Other issues highlighted including continued concern expressed by residents re. HGV use.

29/03/17 White Bar markings were not scheduled to be included as part of local highways ad hoc works as they were not safety related.

£700 could be used for the bar markings. 25% already agreed from the Town Council. There may be a possibility of including with the Portway / Newport works.

Town council have requested an estimate for modelling work on Imber Road. MR to speak to Atkins re. Likely cost and report back to group at next meeting.

MR

d) [4226](#) / Townsend
Chitterne

Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.

Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.

MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16

MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC.

These works are going to be programmed shortly

1.

MR

Further representation received from local residents unhappy with decision and further metro-count undertaken. Result
 Southbound AV = 26mph
 85th % ile = 30.6mph
 Northbound AV = 29.3mph
 85th % ile. 34mph

Update 23/11/16. Issue on hold pending feedback from Chitterne PC. To be discussed at 7th December meeting.

Update - 06/12/17 20mph limit agreed with light touch measures to be implemented

Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG.

29/03/17 Outline plan of proposal issued to PC on 23/02/17. Response received on the 14/03/17 giving support to the proposal. TRO Schedules to be issued to Regulatory Team for processing. Implementation likely late summer.

12/07/17 Advert – 30th June 2017
 End of objection – 24th July 2017. If no objections are received, implementation will be late summer

e)	4829 Heytesbury	<p>Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx. 200 yds.</p> <p>Outline plan indicating proposals issued to HPC on 4/11/16, now approved.</p> <p>06/12/16 - MR advised that formal advertisement was likely in Feb 17 with implementation during early spring 17. £3500 allocated by CATG</p>	MR – update 05/10/17 Works complete. Remove from tracker – All done	1.	MR
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		<p>29/03/17. Formal advert commences 24th March 2017. End of objection – 18th April 2017.</p> <p>The Police have raised some initial concerns re. Mill Lane terminal point. MR to speak to PC before reporting back to PC. Implementation late summer 17.</p> <p>12/07/17 Works order issued to Ringway. Implementation before end of July 17</p>			
f)	4537 West Street	<p>Problems with HGV's mounting pavement, concerns re. speed</p> <p>MR update 15/09/16. Site inspection required.</p> <p>06/12/16 Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared.</p> <p>17/03/17 Option and costing to be presented to CATG for discussion at 24/03 meeting. Awaiting allocation to Priority 1</p> <p>29/03/17 Assigned Priority 1</p> <p>Agreed allocation of £3500 with 25% contribution required from WTC. FF to take back to Town Development Committee & then back to CATG. Town council to speak to Spencer Drinkwater re. HGV voluntary agreement.</p> <p>12/07/17 Additional 5. bollards requested on southern side between #67 - 71. Additional cost of approximately £1,100 to £4,700. TC contribution to be discussed.</p> <p>Town Council has agreed the additional funding for extra bollards</p> <p>CATG has agreed the additional monies and will proceed with project subject to agreement of bollard style with residents.</p>	MR – update 05/10/17 Bollard and lining works complete. Signs outstanding.		MR

g)	4538 Boreham Fields	<p>Request for review of parking arrangements outside retail units</p> <p>MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.</p> <p>29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council.</p> <p>12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward</p>	MR – update 05/10/17 Order to be issued in due course.	1.	MR
h)	5230 Whitbourne Springs	<p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1250</p> <p>New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution.</p>	MR – update 05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits.	1	SJ / MR
i)	5232 Longhedge Whitbourne Springs	<p>Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend</p>	MR – update 05/10/17 Works to be programmed. Most likely autumn 17	1.	MR

		<p>pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system.</p> <p>Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council</p>			
j)	5529 C10 Corton / Coombe View junction	<p>Traffic losing control on bend due to excessive speed. Slight adverse camber. Request for warning signs and road markings.</p> <p>12/07/17 Priority 1 .Site meeting has taken place. Options prepared for consideration of PC. Cost £1,350.00. Agree to fund subject to agreement of 25% contribution from Parish council</p>	<p>MR – update 05/10/17 Road markings complete. Signs erected by mid-October</p> <p>Incorrect sign erected on eastbound approach. Due to be replaced shortly.</p>	1.	
5.	Priority 2 / Other highway Issues under consideration				
a)	4089 Woodcock Road	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metro count undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.</p> <p>MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.</p> <p>29/03/17 Issue still on hold pending requirement for Kingdown School to update travel plan. Issue to remain on hold.</p> <p>On hold. No further action at this stage pending update of school travel plan</p>	<p>Meeting agreed to make live as an issue again and keep on the tracker</p>	2.	FF

		12/07/17 Town Council may approach military at Battlesbury Barracks to seek the free dedication of the verge are opposite Kingdown school (north side) to enable improvement work. Town Council to action.			
b)	3873 Chain Lane / Smallbrook Road	Issue remains with Town Council for consideration. 29/03/17. Issue remains on hold as it is still to be to be considered by town development committee	On hold. No further action at this stage pending decision from TC. Town Dev Committee and no further action poss as no report submitted. Remove from system		FF
c)	3611 Chapmanslade, High Street	Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC. MR update 15/09/16 Meeting held with J House in August to discuss options for improvement. MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barthers Farm development and possible Section 106 monies. 29/03/17 - Issue to remain on hold.	On hold. No further action at this stage Live issue		
d)	4694 Bath Road Warminster	Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields. Site meeting with WTC and Bill Parks remains outstanding. MR to arrange.	MR – update 05/10/17 Meeting to be arranged.	2.	MR

		12/07/17 Meeting between MR / BP to be arranged			
e)	5096 Vicarage Street.	<p>Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.</p> <p>29/03/17 Metro count request to be issued. Location -close Emwell Street Junction; Action MR / Vicky Oates.</p> <p>17/10/17 Metro count request issued. Awaiting results</p>	<p>MR – update 05/10/17 Mean = 22.3 mph 85% Speed = 25.5 mph</p> <p>Metro count placed nr Emwell St. MR has asked for SDR to be attached to lighting column to get better indication of speed in correct area.</p>	2.	MR
f)	5112 Beechgrove Warminster	<p>Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.</p> <p>29/03/17 Issue to be referred to WTC Town Development Committee in first instance.</p> <p>17/07/17 Letter received from MP dated 16/06</p> <p>£7k of CATG monies already spent on Beech grove Bill & Jacqui take to NTG Community to discuss with NTG No Entry' from Copheap Lane End could be considered subject to agreement with local residents.</p>	<p>Bill Parks / Jacqui Abbott to raise at NTG.</p>	2.	<p>FF</p> <p>BP/ JA</p> <p>MR/ JA</p>

g)	5139 Ashley Place Warminster	<p>Road layout re white lines right of way in Ashley Place. Cars which have right of way at junction are traveling too fast making very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend and this needs to be looked at before an accident happens. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. I have also been informed that garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast a T junction Slow sign would help alleviate this problem. when it was a T junction previously we did not have this problem.</p> <p>29/03/17 Site visit required - Action MR Issue to be referred to WC Town Development Committee – Action FF 12/07/17 MR to revisit location and report back to group.</p>	<p>MR – update 05/10/17. Site to be revisited</p> <p>JA to contact correspondent to check where and what the issue is as it is not clear from the site visits.</p>	2.	FF/ MR
h)	5151 Bishopstrow	<p>Request for White gates at both ends of the village street</p> <p>29/03/17 Site visit required to assess siting options – MR.</p> <p>02/7/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed £900 per gate 1.0m wide. £1000 per gate 1.5m Additional cost if signing changes required.</p> <p>12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs.</p>	<p>CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting.</p> <p>PRIORITY 1</p>	2.	
i)	5165 Norton Lane, Sutton Veny	<p>The parking here has become a real problem. Drivers using Norton Road are being forced into the middle of the road due to parking on both sides. Our main concern is the safety of pedestrians also using this stretch of road with no pavement who are also forced into the middle of the road. There is a bus stop on the junction used mostly by school children elderly residents and the route to it is at times very</p>	<p>MR – update 05/10/17 Awaiting WR1/WR2 form</p> <p>Take off list as issue is now with Traffic Managers Group</p>	2.	

		<p>dangerous. The Parish Council have received complaints and are extremely worried that there will be an incident here</p> <p>29/03/17 Existing hatched not discouraging parking close to the junction. Request for 'No waiting at any time' JA to issue WR1 form to SV PC</p> <p>12/07/17 Awaiting submission of WR1/WR2 form</p>			
j)	5167 Marsh St.	<p>Request for Raised ridge at Marsh St. / Mount Lane junction.</p> <p>29/03/17 Action - MR to undertake site visit and report back to CATG.</p> <p>12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis</p>	<p>JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue.</p>	2.	JA
k)	5286 Speeding Deverill Road Warminster	<p>Speeding traffic in Deverill Road, Traffic using this stretch of road are speeding coming of the bypass and still doing approx. 60mph and from other direction coming up hill from Fore Street speeding up hill and then keeping speed up to the bypass. Speeds need to be checked between lamp posts No.50 and No.55.</p> <p>12/07/17 Metro Count to be organised MR</p>	<p>MR – update 05/10/17 Awaiting metro-count results</p>	2	MR
l)	5334 SatNav issues directing vehicles through Corsley back roads	<p>Longleat traffic following satnav trying to access Longleat down Fuzzy Hill lane from its junction with the A362. This involves going across the Dertford X roads and then past Wardens Farm back onto the main Geys Hill lane. The lane is single track and very steep the vehicles are often RVs or caravans and the crossroads is unexpected for those coming from outside the area</p> <p>12/07/17 - MR to investigate and report back to group</p>	<p>MR – update 05/10/17</p> <p>Suggest sign 'single track road with plate 'no access for Longleat traffic'</p> <p>Would make sense to combine with Whitbourne Springs. Fuzzy Hill</p> <p>PRIORITY 1</p>	2	MR

m)	5404 Foreminster Court onto Fore Street exit visibility	<p>Parking issue. As you exit the off-street parking at Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road leading to an increase in the amount of vehicles needing to park nearby.</p> <p>12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also</p>	For agenda on next Town Development Committee.	2	JA/ FF
n)	5406 Smallbrook Lane exit onto B4314	<p>Exit from Smallbrook Lane is extremely dangerous. Due to lack of visibility due to parked cars white vans. Speed of cars using the B4314. A calming measure on the B4314 is required, cars are not adhering to the 30mile speed limit and even if they are you are still not visible exiting the lane. Needs traffic reducing to one lane with - narrowing chicanes allowing residents to exit safely. A notice to say that there is a hidden exit.</p> <p>12/07/17 - White hatching has been installed previously MR to view</p>	<p>MR – update 05/10/17. Further Site visit undertaken. Isolated traffic calming features in vicinity of junction not feasible. Hidden exit sign not permissible. Extensive waiting restrictions is the only option but would remove nearly all on-street parking provision Town Development Committee decided not to pursue – Wilts Council in agreement – take off list</p> <p>MR to look at costs of moving 30mph sign to nearer Smallbrook Lane</p>	2	MR

6.	New issues submitted since previous meeting.				
	Item	Issue	Actions / Recommendations	Priority 1= High 2=Low	Who
o)	5568 Whitfield Close / Woodcock Road	Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road			
p)	5729 Hospital of St John, Heytesbury	Request for dropped kerb – No further details provided	MR to speak to requester		

7. Confirmation of Priority 1 Schemes (Max 5# to be progressed)

- 1. 4538 Boreham Fields
- 2. 3954 The Close
- 3. 5232 Longhenge / Whitborne Springs
- 4. 5334 Fuzzy Hill CATG recommend £300 (£75.00 contribution from Parish Council)**
- 5. 5151 Bishopstrow Gates – CATG recommend £1500 (£500 contribution from Parish Council)**

4 and 5 require Area Board agreement at 2.11.17 Area Board meeting

Any Other Business:

- I. Metro count Imber Road (upper part near Copheap): Fiona Fox to send details to Martin Rose to organise this.
- II. 5453 Dropped kerb request Victoria Road; approx. £800 cost. Will need to go to Town Development Committee in first instance.
- III. Bradley Road Metro count – Cllr Jackson to check location – LOG ON SYSTEM – In progress (12.10.17)
- IV. Knook Camp / Chitterne – grass very long – Cllr Jackson to record on MyWiltshire app as visibility issue -
- V. Building site St. Andrews Road – Town Council email Joanne Patterson. Contact Phil Tilley, Development Control. Done (12.10.17)
- VI. Overhanging trees – Boreham Road, Smallbrook Lane, Lower Marsh Road, South Street, East Street, The Close. Veronica to put onto MyWiltshire app for Pat Whyte to investigate. Pat to chase (12.10.17)
- VII. Bowling Club Sign – MR chase up.
- VIII. Brown sign on A36 is after the bypass roundabout on the B road. MR to ask Mark Stansby – MR to check (12.10.17)
- IX. Longbridge Deverill, Sand St data on HGVs. MR to check for David Searle. Done (12.10.17)
- X. Tesco express double parking – SF to email Joanne Patterson Done / Parking Services (12.10.17)
- XI. Shearwater lake – anglers parking on road – NTG – JA to raise at next NTG meeting (12.10.17))
- XII. Heytesbury, Imber and Knook – existing dropped accesses. Bar markings. Bill Parks to email Martin Rose. LOG ON SYSTEM Done (12.10.17)

8.

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XIII. Traffic Lights / Weymouth St – BP – LOG ON SYSTEM – awaiting issue (12.10.17)

NEW AOB 12.10.17:

- i. Chapmanslade from A36 slip road. Slip road is Highways England. MR speak to Peter Spence.
- ii. Bus Shelter at Grovelands Way. Weeds growing in Asphalt Base. VM check as Town Council installation
- iii. Metro Count Corsley Heath to measure HGVs – Action Martin Rose
- iv. Bin disappeared from Station Road – with Town Council; Wilts Council to continue to empty if replaced as already existing
- v. Car Park signs to low – put on MyWilts app and talk to Jo Patterson
- vi. Metro count in Brooke Street – MR / FF complete form
- vii. Petition from residents at Newport – on Town Development Committee
- viii. Vintage bus weekend – Gore Cross to Laverton Verdet – Andrew to put on MyWilts app

Footway Repairs

Warminster has £9,100 for footway repairs. Money will **not** be carried over. Must be supported by Town or Parish Council
Already some schemes in process. JA to publicise and ask for new schemes by the end of January to be discussed at February CATG for
prioritisation.

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9. **Date of Next Meeting:** 8th February 2018 10am – 12 noon nWarminster Fire Station

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of £ 437.03 (see finance report dated 12/10/17)

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

BUDGET 2017-18

£15,226.00 CATG ALLOCATION 2017-18

£20,473.53 2016-17 underspend

Contributions

£375.00	Warminster TC for Portway / Newport Road	Invoice issued
£2,625.00	Warminster TC for Masefield Road rbt	
£875.00	Heytesbury PC - Speed limit changes	
£200.00	Corsely PC -Sturford Lane (invoice issued)	
£1,750.00	Chitterne PC for 20mph 1750 17/18	
£1,500.00	Warminster TC for the Close footway	
£1,150.00	Warminster TC for West Street bollards	
£137.50	Warminster TC for Adhoc lining works @ Imber Road	
£1,500.00	Warminster TC for Boreham Fields	
£337.50	Corsley PC -Whitbourne Springs topo	
£62.50	Corsley PC -Longhedge Signs / Arrows	
£75.00	Corsley PC -Fuzzy Hill signs	
£500.00	Bishopstrow PC Village gates	

£46,787.03

Total Budget 2017-18

Spend in	Spend in
2017/18	2018/19

Commitments carried forward previous years

Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln)	£2,500.00	Actual	2500
Victoria Road Masefield road rbt improvements	£10,500.00	Estimate	10500
Heytesbury Speed Limit changes - Park Lane / Tytherington Road	£3,500.00	Estimate	3500
The Close Warminster footway improvements	£6,000.00	Issue on hold pending meeting.	6000
Townsend Chitterne 20mph	£7,000.00	Estimate	7000

New Schemes

Ad-hoc Lining works Imber Road / Knook camp	£1,000.00	Works to be programmed	1000
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Warminster Boreham Fields Footway / parking changes	£6,000.00	6000
Warminster West street bollards and signs	£4,600.00	4600
C10 Corton Signs and road markings	£1,350.00	1350
Whitbourne Springs junction Topo survey	£1,350.00	1350
Longhedge Whitbourne Springs Two way traffic signs /arrows	£250.00	250
Fuzzy Hill -Corsley Heath Signs	£300.00	
Bishopstrow Village gates	£2,000.00	
Total commitment 2017-18	£46,350.00	
Remaining Budget 2017-18	£437.03	

Completed schemes

Report to	Warminster Area Board
Date of Meeting	02/11/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Wiltshire Medieval Society Project Title: Warminster Medieval Fair View full application	£913.37
Applicant: Friends of Warminster Park Project Title: Haulage Road for new skate park View full application	£5000.00
Applicant: Chitterne Parish Council Project Title: SID for traffic management View full application	£1255.90

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

Warminster Area Board has a total of **£95,137** funding for the community Area. This comprises of:

- **£45,791** for community grants (capital)
- **£24,361** for community transport (CATG)(capital) – see separate report
- **£17,285** for youth projects (revenue) - see separate report
- **£6,700** for health and wellbeing (revenue)

Following the meeting on 7 September, the Area Board has £ 17,835.50 remaining in the community grants capital funding stream.

If the Area Board funds the applications as requested, the total remaining will be:

Community grants **£10,666.23**

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2560	Wiltshire Medieval Society	Warminster Medieval Fair	£913.37
Project Description: This is a traditional medieval fair involving living history stands and mock combat in a knightly style as well as assorted educational resources. There will be quiet acoustic music and some falconry. This is a free event designed to bring history to life in a fun day of activities.			
Input from Community Engagement Manager: Grants criteria met including capital expenditure. The applicant has obtained the appropriate permissions for the event which plans to be a fun community day for all. The tent will be used for future such events. Normal conditions apply in terms of match funding.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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2579	Friends of Warminster Park	Haulage Road for new skate park	£5000.00
<p>Project Description: This is a new temporary haulage road being built from Weymouth Street to the skate park to allow equipment and building materials to be delivered. The cost also includes making good afterwards.</p> <p>Input from Community Engagement Manager: The application meets the grants criteria –the skate park has received Area Board funding 2016-17 (£5k). This request is for a separate element being the haulage road required to access the site. Fund-raising is ongoing for this substantial project. There is support for the project from young and older people alike which will make an impressive feature for Warminster park and the whole community in the town and surrounding villages.</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2583	Chitterne Parish Council	SID for traffic management	£1255.90
<p>Project Description: The Parish Council wishes to purchase a SID in its ongoing campaign to maintain a safe level of speed through the village on the B 390 and C 22. This will supplement 2 SIDs purchased via donations within the Parish and will give us 100 percent cover over the problem routes and exceptionally extensive traffic data to aid the Rural Policing unit in its quest to control speeding in our area.</p> <p>Input from Community Engagement Manager: Grants criteria met; capital expenditure. Chitterne has an ongoing issue with speeding traffic through the village.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

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